# Checklist for Medication Administration Services Using the Pharmacists’ Patient Care Process

## COLLECT
- **Medical History**
  - Age
  - Sex/gender
  - Race
  - Allergies
  - Immunization status
  - Smoking and/or use of tobacco products
  - Current health status
  -Current diagnoses, treatment plans, and goals
  - Pregnancy status (for women)
  - Family medical history (e.g., heart disease, stroke, depression)
  - Psychosocial history
- **Medication History**
  - Medication name
  - Medication dose
  - Route of administration
  - Medication indication
  - Frequency of administration
  - Time of administration
  - Experience with medication, including history related to previous medication administration
  - History of adverse events, including injection site reactions
  - Medication adherence and persistence
- **Awareness and knowledge of medication use**
- **Lifestyle and Social History**
  - Alcohol use
  - Smoking and/or use of tobacco products
  - Diet and nutrition
  - Opioid drug use
  - Illicit drug use
  - Physical activity and exercise
  - Sleeping patterns and disorders
  - Stress
  - Travel
  - Occupation
  - Primary language
  - Contact Information
- **Physical Assessment, Laboratory Results, and Biometric Tests**
  - Body mass index
  - Blood pressure
  - Heart rate
  - Laboratory test results (e.g., electrolytes, lipid profile, liver panel, renal panel, hemoglobin A1C, metabolic panels, pregnancy test)

## ASSESS
- Assess the ability of the patient to consent to MAS
- Assess each medication for appropriateness, effectiveness, and safety
- Assess factors that may impact medication adherence
- Assess unmet needs (e.g., immunizations, comprehensive medication review, support with tobacco cessation)
- Assess factors related to lifestyle and social history
- Assess access to medications and other aspects of care
<table>
<thead>
<tr>
<th>PLAN</th>
<th>IMPLEMENT</th>
<th>FOLLOW-UP: MONITOR AND EVALUATE</th>
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<tbody>
<tr>
<td>□ Develop a patient-centered care plan that includes evidence-based recommendations for treatment and follow-through</td>
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<td>□ Set goals to optimize medication therapy and improve patient health outcomes</td>
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<td>□ Ensure that the patient has the appropriate information and understanding to contribute to discussions concerning the care plan</td>
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<td>□ Ensure that patients have health coverage for MAS, particularly during transitions of care</td>
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<td>□ Manage ongoing care coordination, which may include benefits investigation, scheduling, administration, and patient education</td>
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<td>□ Administer the prescribed medication</td>
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<td>□ Ensure pharmacists are trained and competent to provide MAS and manage any potential adverse events that may occur upon administration</td>
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<td>□ Provide patient education and support to achieve treatment and lifestyle goals as outlined</td>
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<td>□ Implement strategies to engage patients, improve medication adherence, and achieve agreed-upon behavioral modifications (e.g., decreasing stress, engaging in cognitive behavioral therapy, increasing physical activity, improving nutrition)</td>
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<td>□ Coordinate and collaborate with stakeholders to: ensure plan implementation, refer patients to other health care providers as necessary, and schedule follow-up visits</td>
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<td>□ Perform documentation of MAS in a standardized, reproducible format that can be linked to billing codes and quality measures</td>
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<td>□ Ensure appropriate follow-up by monitoring and evaluating factors regarding therapy (e.g., efficacy of medication, medication adherence, experience with adverse events, progress toward established goals of therapy)</td>
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<td>□ Repeat the care process as required to assess progress and make any necessary adjustments to the care plan</td>
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<td>□ Ensure the patient has the appropriate professional and social support to maintain treatment</td>
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<td>□ Schedule follow-up appointments</td>
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<td>□ Refer patients to the appropriate provider for other health, wellness, or follow-up services</td>
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